

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

**Agenda**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following agenda:  
Athens County Board of County Commissioners

Meeting Agenda for Tuesday, October 15, 2024 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes October 1, 2024

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

- 8:30 Rome Twp T141 Road Viewing
- 9:30 Rome Twp T141 Road Hearing
- 9:45 DJFS Dir Jean Demosky - weekly updates
- 10:00 317 Board Appoint interview Dumitru Sabaiduc
- 10:15 Aaron Maynard - JAG Quarterly Meeting
- 10:30 W&S Supt Oscar Carson - weekly updates
- 10:45 Bid Opening Van
- 11:00 EMS Assist Chief Randy Crossen - Tactical Medic Class
- 11:15 HAPCAP Glen Crippen - CHIP Response
- 11:30 LUNCH

**Agenda Items**

- Health Insurance Resolution
- Hazardous Mitigation Planning Grant
- Adoption of the Athens-Hocking Solid Waste Management Plan
- VOCA Grant Award & Acceptance Documents
- US50 Sewer Letter & Payment Request (Ratify Commissioner Adkins Signature)
- Children Services Capital Reserve Account
- ORCA
- Certified Public Safety Executive Program- 911 Director

added ARC Broadband Letter

**~TRAVEL**

Auditor- Tammi Goeglein, Riley McKibben, & Brandi Sanders; 2024 CAAO Winter Conf, Dublin, OH; Nov 12-15, 2024  
Judge Patrick Lang; OCPJA Winter Conference, Columbus, OH; Dec 3-6, 2024

**ADJOURNMENT**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Minutes**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the minutes of October 1, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills**

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 10/08/2024 To: 10/10/2024 and INVOICE TRACKING REPORT - From: 10/10/2024 To: 10/15/2024 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Rome Twp T143 Road Viewing**

The Commissioners conducted a public viewing at 8:30 meeting at River Road T-141, Rome Township.

**Public Road Hearing Rome Twp. T143**

The Commissioner conducted a public hearing at 9:30 for Rome Twp.

Those present for the hearing:

Commissioner Lenny Eliason, Commissioner Chris Chmiel, Commissioner Charlie Adkins, Administrator JoAnn Rockhold, Clerk Alison Pierson,

Helen King LWVAC, Aaron McVey-Rome Trustee, Brent Hayes-Property Owner, Jeff Maiden-Engineer, Nina Sharpe, Gabriel Scotto-Athens Messenger, Corey Rex, Rusty Rittenhouse, & John Enevoldsen.  
John Enevoldsen asked that the holes that were dug be filled back in by the township or whoever dug the holes and that it be maintained.

**Public Road Vacation Granted Rome Twp**

A motion was made Commissioner Chmiel and seconded by Commissioner Adkins vacating the un-maintained portion of Piper Run Rd (TR143), also known as Archer Rd (TR144), within Rome Township beginning at the Carthage Township line and continuing north for 1.18 miles along the township road to the south property line of a 69.84 acre tract of land owned by Jeremy Eddy, the said termination point also being the northern border of Section 13 in Rome Township. The width of the road vacated is a 40' wide right-of-way and is contained within Section 13 of ROME TOWNSHIP, ATHENS COUNTY, OHIO. The attached drawing depicts the section of Piper Run Rd (TR143), also known as Archer Rd (TR144), that was vacated. This modification reflects a change from the previous request to vacate a portion of Rome Township Piper Road: for the purpose of vacating a portion of Rome Township Road 115. Following is the general route and termini of said road: Vacation of the un-maintained portion of Piper Run Rd (TR143), also known as Archer Rd (TR144), within Rome Township beginning at the Carthage Township line and continuing north for 1.47 miles to the intersection of River Rd (TR141). HAVING A WIDTH OF APPROXIMATELY 8 FEET. AS FURTHER DEPICTED ON PLAT MAPS OF SECTION 13 AND 14 OF ROME TOWNSHIP, ATHENS COUNTY, OHIO.

202400004605  
FILED FOR RECORD IN  
ATHENS COUNTY, OHIO  
JESSICA MARKINS, RECORDER  
11/06/2024 09:43:41 AM  
OR BOOK: 619 PAGE: 800  
VAC NO FEE 0.00 PG: 41

TRANSFERRED NO. Ex  
SEC. 319.202 R.C. COMPLIED  
WITHIN AMT. 0

NOV 05 2024

JILL A. DAVIDSON  
AUDITOR ATHENS COUNTY, OHIO  
*Jh* TRANS FEE 0

202400004605  
ATHENS COUNTY COMMISSIONERS

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**DJFS Nina Sharpe - New Hire**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve hiring a Maintenance Repair Worker 1as recommended by Dir Jean Demosky:

Richard Shreves - pay rate of \$19.20 hr with a recommended start date of October 21, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Suspend Rules**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to suspend the rules and declare an emergency and add the following to the agenda:

Engineer Jeff Maiden

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Engineer Jeff Maiden - Multi Use Path (High School Dr & 682)**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to authorize Engineer Jeff Maiden to advertise for Request for Proposals on the Multi Use Path.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Aaron Maynard - JAG Quarterly Meeting**

Aaron Maynard provided the following report in reference to our collaborative board requirements for the JAG Grant. We had two objectives in our JAG Grant, that's our interdiction grant that we spoke of before and one of them was in reference to cultivating drug traffickers we have. We're on pace to meet our objective goal in this quarter. We're quite confident that we will meet and or exceed that objective. We've already met our second objective in reference to referring a low level offender to the ACE program through the Prosecutor's Office, so we're well ahead of the end of the quarter. We have applied for the same grant next year, same objective just added 5% or 2% to each objective. And then lastly, on our violent crime grant, you know the flock cameras that we were Speaking of that process right now, there were 10 total cameras, six are in the permit process generally waiting for ODOT to approve the agreement that we set forth with them, and then 4 in the planning phase right now. Which is basically flock going out into particular areas in areas that have been identified to assure that hose areas are sufficient enough for the installation of the camera itself.

**Health Incentive Resolution**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the Health Incentive Resolution:  
Health Incentive Resolution

WHEREAS, the Athens County Commissioners find that certain County Employees are able to obtain Health/Hospital Insurance from another source outside of County employment; and



WHEREAS, the Athens County Commissioners further find, if any employee obtains insurance from an outside source it would be a financial benefit to Athens County; and

WHEREAS, the Athens County Commissioners agree to offer a cash incentive up to One Thousand Eight Hundred Dollars (\$1,800.00) to employees who obtain Health/Hospital Insurance from another source besides the County; and

WHEREAS, the Athens County Commissioners further find that this resolution can be superseded by Union Contract Agreements and departments governed by their own respective boards and is subject to the amounts specified by those boards and respective collective bargaining agreements; and

NOW, THEREFORE, BE IT RESOLVED, that any employee of a department of Athens County that receives its funding from the County General Fund shall receive up to One Thousand Eight Hundred Dollars (\$1,800.00) cash incentive (prorated if less than a year) on a payday in December 2025. Non General Fund employees are authorized to participate and shall be paid from their appropriate funds.

BE IT FURTHER RESOLVED, that any employee who obtains Health/Hospital Insurance from an outside source, and is not receiving benefits from any County Health insurance Program, must sign a release stating that they have obtained Health/Hospital Insurance from an outside source, show proof of insurance and agree to dismiss Athens County from its obligation to provide said insurance, and hereby release Athens County from any liability for not providing insurance.

BE IT FURTHER RESOLVED that, if, for any reason, any employee's outside insurance is terminated during 2025, the County will re-admit the employee to the County Plan, based upon the County's insurance company's approval and the employee will receive the cash incentive on a pro rata basis.

This resolution shall take effect upon its signing this 15th, day of October, 2024.

Board of Commissioners

ATTEST:

/s/ Lenny Eliason, President

/s/ JoAnn Rockhold, Administrator

/s/ Charlie Adkins, Vice-President

/s/ Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Hazardous Mitigation Planning Grant**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the Hazardous Mitigation Planning Grant Designation of EMA Director Teresa Fouts-Imler:

*Designation of Applicant's Agent Resolution*

BE IT RESOLVED BY ATHENS COUNTY BOARD OF COMMISSIONERS OF ATHENS COUNTY THAT TERESA FOUTS-IMLER, ATHENS COUNTY EMA DIRECTOR is hereby authorized to execute for and in behalf of The Board of Athens County Commissioners, a public entity established under the laws of the State of Ohio this application and to file it in the appropriate State office for the purpose of obtaining certain Federal financial assistance under the Disaster Relief Act (Public Law 288, 23<sup>rd</sup> congress) or otherwise available from the President's Disaster Relief Fund.

THAT ATHENS COUNTY, a public entity established under the laws of the State of Ohio, hereby authorized its agent to provide to the State and to the Federal Emergency Management Agency (FEMA) for all matters pertaining to such Federal disaster assistance the assurances and agreements as listed in the Grant Agreement.

Passed and approved this 15<sup>th</sup> day of October, 2024.

/s/ Lenny Eliason, President

/s/ Charlie Adkins, Vice-President

/s/ Chris Chmiel, Commissioner

I, JoAnn Rockhold, duly appointed and Administrator of the Board of Commissioners, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of Athens County Commissioners on the 15<sup>th</sup> day of October, 2024.

Date 10/15/2024

Administrator

/s/ JoAnn Rockhold

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Adoption of the Athens-Hocking Solid Waste Management Plan**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to adopt the Athens-Hocking Solid Waste Management Plan. Full copy of the plan is available in the commissioners office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**VOCA Grant Award & Acceptance Documents**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to authorize Commissioner Eliason to sign the VOCA Grant Award & Acceptance Documents.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**US50 Sewer Letter & Payment Request (Ratify Commissioner Adkins Signature)**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to ratify Commissioner Adkins Signature on the US50 Sewer Letter & Payment Request.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Children Services Capital Reserve Account**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to table the Children Services Capital Reserve Account until next week.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**317 Board Appoint Interview Dumitru Sabaiduc**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to appoint Dumitru Sabaiduc to the 317 Board:  
October 15, 2024

Dumitru Sabaiduc  
26 Sunset Drive  
Athens, Ohio 45701

Dear Mr. Sabaiduc:

The Board of Athens County Commissioners, in its regular session on October 15, 2024, appointed you to serve on the 317 Board. Your term begins July 1, 2024, and ends on June 30, 2028.

Thank you for your willingness to serve the people of Athens County in this capacity.

Sincerely,

/s/ Lenny Eliason, President  
/s/ Charlie Adkins, Vice-President

/s/ Chris Chmiel

ACC:jr

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**ORCA**

Commissioner Chmiel wanted to see where the other board members were with paying the ORCA membership fee. Commissioner Adkins stated that he wasn't ready to make that decision. Commissioner Eliason stated the county isn't in the position to do it this year.

**Certified Public Safety Executive Program - 911 Director**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to send a letter of support for Certified Public Safety Executive Program for 911 Director Teresa Fouts-Imler:  
October 15, 2024

Re: Certified Public Safety Executive Program

On behalf of the Board of Commissioners, we are pleased to provide our full support for Teresa Imler's participation in the Certified Public Safety Executive (CPSE) Program, offered by the Association of Public-Safety Communications Officials (APCO).

The CPSE Program is an excellent opportunity for professional development, and we believe Teresa Imler's participation will greatly benefit both her leadership skills and our organization. Our agency fully supports Teresa Imler's efforts to enhance her skills through this program, and we look forward to the positive impact this certification will have on our operations and mission.

I, JoAnn Rockhold, Administrator for the Board of County Commissioners of Athens County, Ohio, certify that the foregoing is a true and correct copy of a resolution adopted by said Board October 15, 2024, and appears in the Commissioners' Journal 120.

/s/ JoAnn Rockhold  
Administrator, Board of Commissioners  
Athens County, Ohio

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Travel**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following travel:

Auditor- Tammi Goeglein, Riley McKibben, & Brandi Sanders; 2024 CAAO Winter Conf, Dublin, OH; Nov 12-15, 2024  
Judge Patrick Lang; OCPJA Winter Conference, Columbus, OH; Dec 3-6, 2024

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**ARC Broadband MOU and Letter for Extension**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to authorize Commissioner Eliason to sign the MOU and send a letter for an extension. See documents on back of page 369.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**W&S Supt Oscar Carson - Weekly Updates**

Supt Oscar Carson stated that Bill Ervin called the other day, he is building on LeMaster Rd and wants to tie into the sewer on Connett Rd. Supt Oscar Carson stated that he can gravity the whole thing and he is willing to get it engineered, pay for the permit to install and have it installed at no cost to us. Supt Carson also stated that he noticed when he got back to the office that Mr. Ervin has not paid his outstanding bill yet, Supt Carson recommends not going forward until Mr. Ervin pays the outstanding bill. Commissioner Eliason stated that Supt Carson can draft an agreement between us and him, the steps you want from him, we'll get T.L. Warren to put in a legal agreement outlining what he's going to pay for and the fact he's got to have any accounts settled up with the water office.

**Suspend the Rules**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to suspend the rules and declare an emergency and add the following to the agenda:  
Grant Entry Permit and Sign the Release of Liability for Joyce Skinner

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Grant Entry Permit and Sign the Release of Liability for Joyce Skinner**

Commissioner Eliason stated that this is to remove the dead tree as part of this county sewer project. Commissioner Adkins stated that the amount is \$1,300.00 to have the tree taken down and the stump removed.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to Grant Entry Permit and Sign the Release of Liability for Joyce Skinner:  
ENTRY PERMIT AND RELEASE OF LIABILITY

By agreement between the Athens County Board of Commissioners, and Joyce Skinner, allowing employees, agents, contractors, or assigns of Athens County may enter onto the property of Joyce Skinner, located at 9273 Hooper Road, Athens, Athens County, Ohio, for the purpose of removing a dead tree as part of the County Sewer Project. While on Ms. Skinner's property, Athens County is to comply with all federal, state and local laws, and all Athens County regulations.

By accepting this permit to enter, Ms. Skinner voluntarily and knowingly executes this release with the express intention of effecting the extinguishment of obligations, as designated in this release, with the intention of binding themselves, their heirs, executors, administrators, and assigns, and thereby releases and discharges Athens County, its administrators, employees, servants, agents and/or assigns, from all claims, demands, actions, judgments, and execution which the undersigned ever had, or now has, or may have, or which the undersigned's heirs, executors, administrators, or assigns may have, or claim to have against Athens County, its administrators, employees, servants, agents and/or assigns created by, or arising out of said entry, of all personal injuries known or unknown, and injuries to property, real or personal, caused by, or arising out of, that certain sequence of events which occurred during said entry to Ms. Skinner's property.

Athens County Board of Commissioners:

/s/ Lenny Eliason, President

/s/ Charlie Adkins

/s/ Chris Chmiel

Prepared by:  
Keller J. Blackburn, Athens County Prosecuting Attorney

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

## Broadband as a Service Projects

### Memorandum of Understanding

Project Title: South Athens County Broadband as a Service Project #: 22038  
 Organization: ATHENS COUNTY Project State(s): OH

I understand that the following guidelines apply to my Broadband as a Service (BaaS) project\*:

#### Non-Construction

BaaS grants are non-construction projects. As such, Grantee shall not use project funds to build, acquire, improve or modify any real property and/or capital assets, nor acquire any equipment. This means the Grantee is unable to use BaaS funds to directly provide broadband service by owning or controlling the capital assets needed to deliver the broadband service.

#### Period of Performance

A BaaS grant's period of performance shall be 7 years unless a shorter period of performance is approved by ARC in writing. It is expected that grantees will enter into BaaS agreements with service providers that last longer than 7 years.

#### Service Requirements

##### Speed

The internet service provider (ISP) must deliver service that reliably meets or exceeds symmetrical speeds of 100Mbps. However, ARC will consider, under certain circumstances, funding services that provide reliable broadband services of 100Mbps download and 20Mbps upload.

##### Service Areas

- Grantee must clearly define the project's geographic footprint and availability timelines for the entire geographic footprint or for each sub-geography if a phased implementation is proposed. Applicants are required to submit the census blocks that will encompass the proposed project area to ensure eligibility.
- A BaaS grant project must only serve areas designated Underserved (<25/3) or Underunserved (<100/20) by their respective state broadband authority that lack existing federal or state commitments for broadband service.
- BaaS projects may involve multiple service areas as part of a single project though ARC funding but may only be applied to those areas that fall within ARC's geographical footprint.
- Service must be:
  - Available to all users within the grant footprint.
  - Provided with no data caps or usage-based throttling.
- BaaS projects must provide broadband services to businesses.

##### Affordability and accessibility

- Broadband service prices should be reasonably affordable for BaaS service subscribers.
- The ISP must indicate whether it is an Eligible Telecommunications Carrier (ETC) within the respective state.
- The ISP should participate in the Affordable Connectivity Program (ACP) or any successor program or any other program that would promote service affordability to the subscribers in the BaaS service area (such as those offered through USAC, i.e., Lifeline, E-Rate, High Cost, and Rural Health Care).

#### Reporting Broadband Serviceable Location Fabric

Grantee must provide ARC with Broadband Serviceable Location Fabric for the project locations to be served. This information will designate homes, businesses and community anchor institutions associated with the BaaS contract as part of an Enforceable Commitment and will impact the project area's ability to receive future grant funding for broadband service availability.

#### ISP Contracting

- The procurement of BaaS service providers must be competitively bid and comply with 2 CFR Part 200 Subpart D - Procurement Standards as applicable.
- It is **highly recommended** that grantees retain contract specialists early in the project development phase and that legal professionals be involved in setting the framework for contracts prior to the release of an RFP.

#### ISP Monitoring

Grantee must:

- Establish a framework for evaluating risks posed by potential ISPs (financial stability, history of performance, quality systems and standards, suspension/debarment, etc.)
- Establish mechanisms to monitor BaaS contractor performance and adequately protect the Grantee in case of unsatisfactory performance, such as specific contractual covenants tied to milestone-based and/or periodic BaaS payments.
  - It is recommended that a third-party compliance review team be in place to monitor ISP performance throughout the duration of the project, to check and verify speeds and hold the provider accountable for post-award, contractual obligations.

Lenny Eliason  
 Authorized Representative Full Name

PRESIDENT  
 Authorized Representative Title

Lenny Eliason  
 Authorized Representative Signature

10/15/2024  
 Date

\* More information on BaaS project guidelines is available at <https://www.arc.gov/resource/application-guidance-baa-projects.pdf> under "Broadband as a Service".

V.1, 08/2024

## Athens County Commissioners



15 South Court St.  
 Athens, Ohio 45701  
 (740) 992-3219  
[www.athensohio.org](http://www.athensohio.org)

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October 15, 2024

Mr. Brandon McBride  
 Appalachian Regional Commission  
 1666 Connecticut Ave NW, Suite 700  
 Washington, DC 20009

Re: Athens County's "South Athens County Broadband Project" - ARC # 22038

Mr. McBride,

This letter is to request the Appalachian Regional Commissions' (ARC) authorization for an extension of time for confirming Athens County's Broadband as a Service grant match.

Our Distressed County Broadband grant application contained a local match of \$1,500,700, expected to be derived from the selected Internet Service Provider.

Upon final notice that Athens County application has been approved, we will start the process of developing our Broadband as a Service Request for Proposal document, following the requirements of 2CFR 200 sub-part D.

We expect that our procurement process will take approximately four (4) months to complete. This entails 7 weeks to advertise, answer questions and score submissions. It will take another 2 weeks to interview the highest and best providers. Lastly, we believe that it will then take an additional eight (8) weeks to negotiate a service contract that must be ratified by the Board of Commissioners.

Athens County looks forward to having a discussion with appropriate ARC staff at your earliest convenience to answer any questions that you may have regarding this request.

Respectfully,  
Lenny Eliason  
 Lenny Eliason, President

Pc: Julia Hinton, Governor's Office of Appalachia  
 Alan Knapp, Ohio Mid-Eastern Government's Association  
 Beth Sanner, Appalachian Regional Commission

**W&S Supt Oscar Carson & Gary Silcott - Weekly Updates**

DLZ Gary Silcott provided the following US50 Sanitary Sewer Project Updates. See back of page 370.

**Bid Opening Van**

No Bids

**HAPCAP Charla Frazier - CHIP Response and Amendments for the Mortgages**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the CHIP response letter and the amendments for the mortgages. October 9, 2024

Talia Givens-Gore  
Office of Community Development  
77 South High Street  
Columbus, Ohio 43215

Dear Talia Givens-Gore:

RE: Monitoring Report B-C-20-1AE-1 & B-C-20-1AE-2

In response to the above mentioned monitoring report you will find our response to the findings and actions taken to correct these findings.

**Response to item I. A.:** Athens County will ensure that in all client files six months of bank statements for all clients will be obtained to determine client's income eligibility.

**Response to item I. E.:** Athens County will only authorize payment to contractors only after work is completed and an inspection has confirmed it is done satisfactorily along with client satisfaction.

**Response to item II. Kenneth Carmack:**

1. Athens County looked at the Housing Site Address setup in OCEAN and all information matches. Screens shots of information attached.
2. Attached is the original mortgage out of the file that has a five year affordability period. We were unable to find any reference to a 10 year that would be conflicting.
3. Attached is document stating Kenneth Carmack's decision to reject one of the two identical bids.
4. Athens County will ensure when Lead Risk Assessments are conducted that a minimum of 9 dust wipe samples are obtained.
5. Athens County will only execute mortgages after a related contract is executed.
6. Athens County will ensure that all Right of Rescissions are dated accordingly to be in compliance with the Housing Handbook and the requirements of 12 CFR 226- Truth and Lending going forward.

**Response to item II. Caitlin Eing:**

1. Copy of purchase agreement is attached.
2. Athens County will ensure that for any future down payment assistance/private rehabilitation projects that the rehabilitation work will be completed within six months of the purchase closing date.
3. Athens County will ensure that the deed and property card are in each client file. Attached is Eing's property that was found in the client file.
4. Athens County will ensure that evidence of lead based paint educational materials were distributed. Attached is form that was found in client file.
5. Athens County will ensure that every rehabilitation project moving forward has the Property Inspection List. Attached is a property inspection list for the file.
6. All of the items were completed by the contractor.  
1-7. Photos Attached.
7. Prior to this report being received the contractor had went to the property and installed the third hose bid according to the specifications. Athens County will ensure in the future that all specification items are completed before paying the contractor. Attached is a copy of the check to the Treasurer State of Ohio and the mortgage amendment.

**Response to item II. Athens Metropolitan Housing 11 W Third St.:**

1. Athens County will ensure that in rental repairs that the owner is the one selecting contractors as the procuring party in all future projects not the tenant.
2. Handrails were installed. Photo attached.

**Response to item II. Tina Melville:**

1. Athens County will comply with all Tier 2 compliance in all future projects. Flood map attached.
2. Athens County will ensure that specifications are itemized more especially with electric rewire specifications in projects moving forward.

**Response to item II. Eric and Kim Moor:**

1. Athens County will ensure that a lead clearance is completed on all required properties moving forward. A copy of the report and letter are attached.

**Response to item II. Cassandra Rufat:**

1. Athens County will only authorize payment to contractors only after work is completed and an inspection has confirmed it is done satisfactorily along with client satisfaction.

**Response to item II. Michelle Stobart:**

1. Athens County will comply with all Tier 2 compliance in all future projects. Flood map attached.
2. Athens County will ensure that all documents needing a notary that the notary signature, date, and stamp is on the document moving forward. Document Attached.
3. Athens County will ensure that all documents are signed and worked is completed within the original or extended contract period moving forward.

**Response to item II. William Sikorski:**

1. Athens County will ensure that all forms are signed by all parties including the contract extension moving forward. Contract Extension attached with signature.
2. Athens County will ensure that all Right of Rescissions are dated accordingly to be in compliance with the Housing Handbook and the requirements of 12 CFR 226- Truth and Lending going forward.



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

**OFFICE MEMORANDUM**

**DATE:** October 15, 2024  
**TO:** Athens County Commissioners  
**FROM:** Gary D Silcott, Jr., P.E.  
**SUBJECT:** US 50 Sanitary Sewer Project Update

**Contracts as of July Construction Meeting**

Contract A is 100% construction complete and 100% of contract time. **Connect Notices went out 03/14/2023**

Contract B is about 100% construction complete and 100% contract time. **Connect Notices went out 01/20/2023**

Contract C is about 100% construction complete and 100% contract time. **Connect Notices went out 01/20/2023**

Contract D is about 100% construction complete and 100% of contract time. **Connect Notices went out 03/14/2023**

Contract E is complete **Connect Notices went out 10/18/2022**

Phase 5 is about 100% of construction complete and 85% of contract time **Connect Notices went out 06/23/2023**

Elliotsville is 100% of construction complete and 100% of contract time. **Connect notices were sent out.**

Phase 6 and 7 is about 100% of construction complete and 89% of contract time. **NTP 3/15**

Heatherstone and Bittersweet are all that need to completed to be done. SR 56, Kramer, Salem Road and part of Radford connect notices were sent out. Down to the last 725 feet, 5 manholes and 22 laterals to be installed. Looking at around a \$300,000 closeout change order for closeout. **Waiting on AEP for electric on Edgewood, Whitland and Heatherstone**

Contract A, B, C, D, E and Ventura complete and Elliotsville are complete

Outlay report attached for current budget.

**Proposed Rate \$52.50 base rate and \$5.51 per 1,000 gallons.**

**Unsewered Area Study** –Public Meeting January 9<sup>th</sup> in New Marshfield Congressional Earmark of \$2 million dollars sent to committee but was not funded! WPLCF Renomination Submitted. Additional WWIG Application submitted, met with Bladensburg on 12/14 to meet with operators to discuss sand bioreactor treatment plant. \$250,000 PF for design awarded by OEPA. Project area flown, call with OEPA on 3/19 to discuss regional options. SCEIG Meeting 4/12 at 1:00 PM. **Income survey ongoing, need help from local volunteers. OEPA Nomination for construction submitted.**

Stewart / Guysville meeting was held with local leaders on July 1<sup>st</sup>, there is a feeling that the residents may want sewer to come to the area, looking for a possible public meeting in August. **Public Meeting held August 20 at 6:30 PM. Income survey on going, need local volunteers.**

Paving Bid to cover rest of paving needed, Contractors willing to non-perform asphalt on their contracts to allow for contingency funds to finalize Phase 6 & 7. DLZ prepare bid package and get it out to bid. Estimating \$2 million dollars with no berm and no striping. Awarded to McKee Paving for base bid of \$1,867,580.00, Jeff Maiden wants to add 617 Aggregate Berm, 257 CY at a cost of \$30,840 for county roads. Paving Started, Elliotsville, Shaw, Bails, Sesame, Fisher Road, Bentbrook, Clover, Fullview Heights, Rolling Hills, Selby, Beal, Ervin, Cornell, Beechwood, Estates, Thelma, Tammy, Edria, Gilham, Happy Valley MHP, Elinor Dr. and 1<sup>st</sup> part of Radford complete, Paver will be back mid-October to complete what the can for this year which looks to be Salem, Kramer, Whitland, Brookside Way and Edgewood. **McKee proposing to be back end of Summer to wrap up, Fields working to get areas in roads done first. Projected final costs to be \$2,050,225, overages on street widths and uneven surface.**

**Proposed Connection Schedule**

	<b>Connect Notice Sent Out</b>	<b>First Bill Date</b>
<b>Contract E</b>	10/18/2022	01/18/2023
<b>Contract C</b>	01/20/2023	04/20/2023
<b>Contract B</b>	01/20/2023	04/20/2023
<b>Contract A</b>	03/14/2023	06/14/2023
<b>Contract D</b>	03/14/2023	06/14/2023
<b>Phase 5</b>	06/23/2023	09/23/2023
<b>Elliotsville</b>	03/20/2024	06/20/2024
<b>Phase 6 &amp; 7</b>	11/15/2024	02/15/2025

3. Athens County will document and place in the file all RRS required testing for all projects moving forward. This client file also received the HWAP so testing may have additionally been in that file that we will ensure is in the CHIP file as well or when an inspection is not warranted such as combustion on an all-electric home that it is documented.

4. Athens County will ensure that all rehabilitation activities have an after-rehabilitation value worksheet moving forward. Attached is the worksheet for the Sikorski file.

5. All work was completed by the contractor.  
Items 1-14. Photos Attached.

Prior to receiving this report the contractor had went out and installed the auto foundation vent according the contract. Athens County will ensure in the future that all specification items are completed before paying the contractor. Attached is a copy of the check to the Treasurer State of Ohio and the mortgage amendment.

**Response to Item II. Ashley Rice:**

1. Athens County will comply with all Tier 2 compliance in all future projects. Flood map attached.
3. Document Attached.

**Response to Item II. Sarah Pelikan:**

1. All work was completed by the contractor.  
1-12. Photos Attached

Prior to receiving this report the contractor had went back out the clients home and the client did not wish to have the kitchen walls painted so a change order was signed and the contractor painted the walls of the upstairs bedrooms. Photos attached. Athens County will ensure in the future that all specification items are completed before paying the contractor. Attached is a copy of the check to the Treasurer State of Ohio and the mortgage amendment.

**Response to Item II. Patricia McCollum:**

1. All work was completed by the contractor. Photos attached.

**Response to Item II. Wanda Johnson:**

1. All work was completed by the contractor. Photos attached.

**Response to Item II. Donovan Cannon:**

1. Habitat for Humanity completed all work. Photos attached.

Should you have questions or need additional information, please contact Jeremy Boggs at 740.753.3062.

Sincerely,

/s/ Lenny Eliason  
President, Athens County Commissioners

Amended Mortgages on back of page 371.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Assist Chief Randy Crossen - Resend Full-Time EMT Floater Position**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to resend Full-Time EMT Floater Position to Issabella Brunelle as recommended by Assist Chief Randy Crossen.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Assist Chief Randy Crossen - Tactical Medic Class**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve Assist Chief Randy Crossen to attend a 5 day class at the Ohio Fire Academy for the Tactical Medic Class for \$1,250.00 being held May 2025.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Assist Chief Randy Crossen - Trucks**

EMS Assist Chief Randy Crossen provided the following update:

One of our trucks have been picked up, title is going in the mail tomorrow for them everything was notarized and done over to them with our, with the proper signatures. The other truck is pending pick up. So just picked up. Yeah. So as soon as the truck is picked up, they should Gov deals should be sending that money. I think it's five business days is what they ask after they pick up the truck, so we should be expecting anytime.



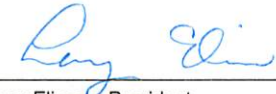
**Adjourn**

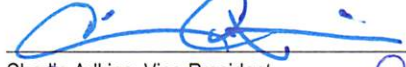
A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to adjourn the above meeting.

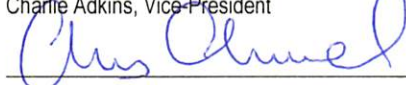
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

  
\_\_\_\_\_  
John Rockhold, Administrator

  
\_\_\_\_\_  
Alison Pierson, Clerk

  
\_\_\_\_\_  
Lenny Eliason, President

  
\_\_\_\_\_  
Charlie Adkins, Vice-President

  
\_\_\_\_\_  
Chris Chmiel